

EAST HERTS COUNCIL

EXECUTIVE – 3 MARCH 2015

REPORT BY THE LEADER OF THE COUNCIL

REPORT TITLE: 2015/16 SERVICE PLANS

WARD(S) AFFECTED: ALL

Purpose/Summary of Report

- The purpose of the report is to set out the draft service plans for 2015/16 for approval.

<u>RECOMMENDATION FOR THE EXECUTIVE:</u> that:	
(A)	The attached service plan activity for 2015/16 be agreed.

1.0 Background

1.1 East Herts uses an integrated service planning and financial planning framework to ensure that all services deliver the council's corporate priorities.

1.2 Service Plans are produced every year by Heads of Service and set out the key actions that need to be undertaken to deliver the corporate priorities and key objectives, in line with the budget.

2.0 Report

2.1 All service plans have been checked to ensure compliance with the service planning guidance and all sections have been completed. A service plan for Business Development will need to be developed once the new Head of Service has started. The Head of Strategic Finance may also wish to consider minor revisions to their plan once they have had an opportunity to start in their role too.

2.2 For ease, only Table 2, which sets out the key actions for each service have been detailed in **Essential Reference Paper 'B'**. The rest of the service plan contains contextual information about the service.

- 2.3 Overall, the actions detailed reflect the Budget Report that was presented to Executive on 3 February 2015.
- 2.4 The 2015/16 Service Plan activity will be monitored on a six monthly basis but will be reported to the relevant scrutiny committee for each service (like the Corporate Healthcheck Report).
- 3.0 Implications/Consultations
- 3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

2014/15 – 2017/18 Corporate Strategic Plan – Executive 3 September 2013 –
<http://online.eastherts.gov.uk/moderngov/ieListDocuments.aspx?CId=119&MId=2308&Ver=4>

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